Annexure : A

APPLICATION FORM FOR EMPANELMENT FOR THE PURPOSE OF CONCURRENT AUDITOR (ON CONTRACT BASIS) For Retired Bank's Officers

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BIO-DATA

Sl. No.	Particulars	Response Column to Fill
01	Name of the Applicant (In Block Letter)	
02	Permanent Address of the Applicant	
03	Present Address of the Applicant / Correspondence Address	
04	Mobile Number	
05	WhatsApp Number	
06	E-Mail Address	
07	Date of Birth	
08	Age as on date 1st Sep 2025	
09	PAN Number (Attached Copy)	
10	Aadhaar Number (Attached Copy)	
11	Date of Appointment in the Bank	
12	Date of Superannuation	
13	Name of the Bank at the time of superannuation	
14	Scale at the time of Superannuation	
15	P.F. No./ Employee I D	
16	Total Service in e-DBGB, e-UBGB or any other Bank (In Years)	
17	Designation at the time of retirement	
18	Branch experience (In Years)	
19	Period of experience as Incumbent of a branch (In Years)	
20	Period of experience as an Officer, Handling Credit Portfolio in a branch (In Years)	
21	Period of experience as Auditor in Bank (In Years)	
22	A sound health i.e. he must be medically fit to carry out the assignment. (A certificate from a MBBS Doctor is to be submitted).	

Place :-

Date :-

बिहार ग्रामीण बैंक IAD प्रधान कार्यालय, पटना

Name :-

Signature :-

23	Whether CBI Court has initiated proceedings against the applicant or applicant has been convicted by court, if yes, details thereof.	
24	Qualification – Academic	
25	Qualification – Professional	
26	Any other Qualification	
27	Fair Knowledge of CBS and Software Package used by the Bank and adequate computer knowledge including MS Office (Yes-No)	
28	Knack of handling Mail & WhatsApp (YES / NO)	
29	Other details (if any):	
30	**DECLARATION**	
A	I Confirm that the details / information furnished above are / is true and correct. In case, any detail furnished above is found incorrect later on, the Bank has right to terminate the assignment given, without giving any notice.	
B	I Also undertake that I will not sub contract / sub assign the audit assignment.	
C	I hereby declare that I will not lobby directly or indirectly for consideration of any credit proposals of friends / relatives / clients / non clients of the bank.	
D	I also hereby declare that if my name is included in the Bank in the bank's list of approved Auditors, I will undertake to do the tasks entrusted to me in the best interest of the bank.	
E	I shall also abide by the rules and regulations of the Bank in force from time to time and always keep the Bank's interest foremost in my mind.	
F	I agree with all the terms & conditions prescribed by Bihar Gramin Bank after my selection as a Concurrent Auditor.	
G	I will open a Savings / Current account in any branch of Bihar Gramin Bank as per convenience for the receipt of monthly remuneration after final selection as a Concurrent Auditor. (This choice allows the Bank for flexibility and convenience in managing financial transactions.)	

IAD

Place :-

Date :-

Name :-

Signature :-